

# Matthew Gudka

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Cedar Falls, IA 50613

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## Skills

### Worker Skills

- Effective Communicator.
- Independent Worker.
- Team Worker.
- Time Efficient.
- Bilingual (English and Filipino).

### Developer Skills

- HTML5
  - CSS
  - PHP
  - JavaScript
  - ReactJS
  - MySql
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## Experience

### Hawkeye Community College/ Work Study

January 2025- Present, Waterloo IA

I worked as a work study at Hawkeye Community College for the Spring 2025 semester. This work study was a part of the internship class requirements where I am to work a total of 192 hours as an intern. In this internship I did....(Waiting to complete this)

### New Aldaya Lifescapes/ Dietary Aide

September 2023 - Present, Cedar Falls IA

I worked as a Dietary Aides (Pots & Pans) at New Aldaya Lifescapes. I was scheduled Tuesdays, Thursdays, and every other weekend. I was responsible for cleaning the pots and pans during breakfast and lunch. At this job I learned how to be consistently on time for work due to my shift starting at 7:00am. I also learned how to be time efficient due to the amount of pots and pans I need to clean during a short period of time because I needed to transition between breakfast and lunch. I needed to complete my

pots before lunch began so that I wouldn't fall behind, I also needed to finish my lunch pots on time so that the evening shift person didn't have any of my leftover pots and pans.

### **Hardees / Frontliner**

June 2021 - July 2023, Clarion IA

I worked as a cashier for two years at the Hardees location in my hometown. I was scheduled from Monday to Saturday from morning to afternoon, except during school, I was only scheduled on Saturday so I can focus on my studies. As a cashier I am capable of communicating effectively with customers and team members. Due to my work schedule, I was often working during lunch rush. It was because of this I became able to adapt to fast paced situations and communicate efficiently with team members so that we can get through the lunch rush. This job taught me how to communicate and adapt to various situations in a work space.

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## **Education**

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### **Clarion-Goldfield-Dows HS/ High School Diploma**

August 2019 - May 2023, Clarion IA

- 3.65 GPA (On a 4.0 Scale)

### **Hawkeye Community College/ Associates Degree**

August 2023 - Present, Waterloo IA

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## **Awards**

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- Honor Roll (All 4 years)
  - Boys Varsity Basketball Manager Letter (All 4 years)
  - Boys Varsity Baseball Manager Letter (Junior Year)
  - Boys Varsity Baseball Player Letter (Senior Year)
  - National Honor Society (Senior Year)
  - Deans List(Fall 2023, Spring 2024, Fall 2024)